



JOB OFFER WORKSHOP MANAGER

Recruitment 2024 - London

JOUFFRE LTD

Established in 1987 in Lyon, a city renowned for its rich textile heritage, Jouffre Inc. stands at the pinnacle of luxury upholstery and window treatments. While our roots are deeply anchored in France, our expertise stretches globally with dedicated craftsmen and teams stationed in New York, Lyon, and Rabat. Serving the visions of the world's most distinguished interior designers, we've been entrusted with projects spanning private residences, renowned hotels, and other prestigious spaces.

At Jouffre, our daily mission is to breathe life into time-honored craftsmanship, translating the audacious visions of international designers into tangible luxury. Beyond our craft, we are staunch believers in nurturing the growth of our team members. We foster an environment that celebrates initiative, autonomy, responsibility, and unwavering dedication. Join us, and be a part of a legacy where tradition meets innovation.

This year 2024 will once again mark the history of Jouffre as we seek to develop a new workshop in London, **Jouffre Limited**. This project represents much more than a simple expansion, it's for us a real challenge and an opportunity to build something remarkable again.

MAIN OBJECTIVE OF THE POSITION

What is exciting is that everything has to be developed! From the search of the ideal location to the recruitment of an exceptional team and its management, including the acquisition of equipment and the development of production processes. Every day will be a new step in building a truly special new workshop.

To give you a little more detail, you will be responsible for the workshops as well as all production within the company. By maintaining a very high level of requirements in terms of results and involvement, you will be in charge with the Country Manager of the serenity, well-being, pleasure at work of the team that we are going to recruit as well as of their personal development.

As part of our values (rigor, transference, perseverance, creativity) you will have to encourage them to make decisions and initiatives. This will ensure their commitment and lead to customer satisfaction. Your ambition? Achieve Jouffre's human and economic performance objectives!

RESPONSIBILITIES & MISSIONS

Development of the workshop (with the Country Manager)

- Identifies and evaluates opportunities for setting up the workshop in London.
- Manages the search, selection and negotiation of premises for the workshop.
- Oversees the layout of the production space, ensuring it complies with safety standards and production requirements.

Purchases of Machines and Equipment

- Identifies the needs for equipment and machines for the workshop.
- Manages the process of purchasing, delivering and installing the machines needed for production.

Project Coordination

- Collaborates with the Country Manager to understand customer needs and plan projects accordingly to align production goals with overall business strategy
- Organize, coordinate and monitor daily production schedules and ensure you meet deadlines and time and quality requirements
- Communicates regularly with various internal and external stakeholders to ensure effective coordination of production activities
- Ensures quality control at all steps before carrying out delivery operations

Management of Supplies and Inventories

- Established partnerships with suppliers of materials and supplies necessary for the production
- Manages inventory efficiently to ensure availability of materials needed for the production

Recruitment and Team Management

- Initially carries out seat upholstery and drapery work depending on the clients needs
- Recruits, trains and supervises a team of experienced upholsterers
- Develops training programs necessary to ensure quality and consistency of work

Once the team is established and as Manager, supervises the team's performance and provides support to foster a productive and motivating work environment. Trust your teams and give meaning to their daily missions. You must succeed in soaking up the F-Form Company culture which should be at the heart of your concerns.

Management Missions

- Create and implement your optimal organization and related processes
- Define and monitor KPIs and ensure objectives are achieved
- Carry out individual interviews with your teams
- Create a climate of trust in the team through communication
- Make yourself available to your teams and support them towards autonomy
- Ensure the training, skills development and development of your teams
- With kindness, set your level of requirements and your expectations of involvement, challenges and teams!

We are still a little craft company, your missions and your role are intended to evolve according to the needs of the company, your desires, your progress, your proactivity and the opportunities that you could identify. This job offer constitutes the basis of your mission and allows you to list the fundamentals that you will have to ensure. It's not a limiting framework but the starting point of the mission that you are going to create!

PROFILE

To succeed in this amazing project, we will need people who share our passion for craftsmanship, our determination to push boundaries, and our commitment to excellence. We are looking for creative individuals, innovators who don't shy away from the unknown, leaders who know how to transform obstacles into opportunities, starting with you!

We are looking for a candidate who is an **Upholsterer** with a minimum of **10 years of experience** and who ideally has experience in production management, projects and team management or at least a great desire to improve skills in these areas!

Of course, planning and monitoring production in a manufacturing workshop no longer holds any secrets for you! Perfectly autonomous and agile, you like challenges and you know how to inspire a team and support a company in its human and economic performance and international development. You are a truly positive, dynamic, proactive and optimistic leader even if you have character because you know how to question yourself.

Your communication, your organization and your ability to manage tense situations are your main strengths. You are constantly proactive and you like to take initiatives. Acting results-oriented and proactively, we are counting on you to take charge of all production and operations at Jouffre Limited and develop this company!

Together we have the opportunity to create a place where ideas come to life, where quality is unquestionable and where every piece is a work of art. Let's make it happen!

Prerequisites:

- Be a professional upholsterer with 10 years of experience
- Experience required in the high-end sector
- Be bilingual in English, French is a plus

- Have worked in London or at least a good knowledge of the London market
- Have good command of IT tools
- Have had an experience in project management, production and team management (Management) is a real plus

ADDITIONAL DETAILS

Location: London

Type of Contract: Full Time

Starting Date: April / May 2024 *(with prior training in our workshops in Lyon)*

Manager: Caroline Deschamps (Country Manager)

Salary: £48,800.00 gross per year with benefits:

1.5 days holiday per month plus bank holidays (according to the British Law)

1 day holiday will be earned each year up to a maximum of 25 days holiday per year

International health insurance to be provided by the company (April International)

Monthly travelcards to be paid by the company

2 first monthly rent to be paid by the company

4 round trips to Paris to be paid by the company

*You want to be a part of this amazing project and become our future Workshop Manager at Jouffre Limited? Don't hesitate to apply by clicking [**here**](#).*